

**BOARD FOR CONTRACTORS COMMITTEE
MEETING **DRAFT** MINUTES**

The Board for Contractors Committee (The Committee) met on Monday, October 27, 2008, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Robert Kirby, Chairman
Michael D. Redifer, Vice Chairman
William Rusher

Committee members Mark Cronin and Jeffrey Modisett were not present.

The following DPOR staff attended the meeting:

Mark Courtney, Deputy Director
Adrienne Mayo, Regulatory Boards Administrator
Jill Richardson, Licensing & Education Administrator
Karen Kenney, Administrative Assistant

Chairman Robert Kirby called the meeting to order at 2:02 p.m.

Call To Order

The Meeting Agenda was approved unanimously. Motion made by **Mr. Redifer** seconded by **Mr. Rusher**.

Approval of Agenda

Mr. Kirby resigned as Chairman of the committee. A motion was made by **Mr. Kirby** and seconded by **Mr. Rusher** to elect Mr. Redifer as the new chairman. The motion was approved unanimously.

Election of Officers
Michael Redifer and William Rusher

A motion was made by **Mr. Redifer** and seconded by **Mr. Kirby** to elect Mr. Rusher as the new vice-chairman. The motion was approved unanimously.

The Minutes from the June 30, 2008, Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Kirby**, seconded by **Mr. Rusher**.

Minutes Adopted

The committee recommended for Board approval that **Mr. Jack Miller** become a member of the committee as the water systems provider representative.

Recommendation

There was no Public Comment.

Public Comment

A. The Committee reviewed a total of 17 applications for proposed education provider and courses. Fifteen were recommended for approval.

Education Provider Applicants:

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve All Star Professional Training -Continuing Education (Certified Water Well Systems Provider) Course.

All Star Professional Training

Joseph Lee on behalf of Master Institute attended the meeting and addressed the Committee.

Master Institute

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve Master Institute – Vocational Education Course (Certified Backflow Prevention Worker).

Michelle Iacobelles on behalf of Joint Apprenticeship & Training Committee, Tidewater Electrical Industry attended the meeting and addressed the Committee.

Joint Apprenticeship & Training Committee, Tidewater Electrical Industry

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Kirby**, the

Committee unanimously recommended that the Board approve Joint Apprenticeship & Training Committee, Tidewater Electrical Industry-Continuing Education Course (Electrical).

Mervin Munoz on behalf of Independent Electrical Contractors-Chesapeake Chapter attended the meeting and addressed the Committee.

Independent Electrical Contractors-Chesapeake Chapter

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve Independent Electrical Contractors-Chesapeake Chapter Course.

Ann Rackas Pate on behalf of Don't Build Until, LLC attended the meeting and addressed the Committee.

Don't Build Until, LLC

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve Don't Build Until, LLC-Pre-license and Remedial Education (Basic) Course.

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve International Association of Electrical Inspectors-Continuing Education Course – contingent on providing disclaimer. Retroactive approval also contingent on providing disclaimer.

International Association of Electrical Inspectors

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve Carr Contracting Services Continuing Education Course. Electrical course approval contingent on providing disclaimer.

Carr Contracting Services

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board not approve M. S. Electrical Training LLC Continuing Education. The course is not comprehensive of all code updates.

M. S. Electrical Training LLC

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve Village Electric Co., Inc. Continuing Education Course.

Village Electric Co., Inc.

Dave Bumbalough on behalf of Franklin Electric Co., Inc. attended the meeting and addressed the Committee.

Franklin Electric Co., Inc.

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the

Committee unanimously recommended that the Board approve Franklin Electric Co., Inc.-Continuing Education (Certified Water Well Systems Provider) Course.

Norris Williams on behalf of VA Department of Correctional Education attended the meeting and addressed the Committee.

**VA Department of
Correctional
Education**

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve VA Department of Correctional Education- Continuing Education (Plumbing, HVAC) Course.

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve ALLENBROWN Technical Instruction-Pre-License (Remedial) Course.

**ALLENBROWN
Technical Instruction**

Roger W. Mercer, II on behalf of Virginia Building and Codes Officials Association attended the meeting and addressed the Committee

**Virginia Building and
Codes Officials
Association**

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board not approve Virginia Building and Codes Officials Association-Continuing Education (Plumbing, HVAC, Electrical, Fuel/Gas) Course. The course is not comprehensive of all codes (residential only) and contract hours are not sufficient.

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve Institute for Technical Advancement- Continuing Education (Electrical) Course. Both courses must be taken in unison to receive 3 hours credit; 1.5 hours each.

**Institute for Technical
Advancement**

Dana Smith and Remi Smith on behalf of Dana Smith attended the meeting and addressed the Committee.

Dana Smith

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve Dana Smith-Continuing Education (Electrical, HVAC, Plumbing, Fuel/Gas) Course.

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve American Contractors Exam Services, Inc.-Continuing Education (HVAC) Course.

**American Contractors
Exam Services, Inc.**

Calvin Dull on behalf of Wilkes Community College attended the meeting and

Wilkes Community

addressed the Committee.

College

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve Wilkes Community College- Continuing Education (HVAC, Plumbing, Fuel/Gas) Course.

The Committee recessed from 2:52 p.m. to 3:02 p.m.

Recess and Reconvene

B. Staff recommendations for regulatory review were shared with the Committee for both the Contractors Regulations. Other recommendations will be presented to the Committee for review and discussion during its' next scheduled meeting on December 15, 2008.

Regulatory Review

There was no old business.

Old Business

There was no new business.

New Business

Chairman Redifer entertained a motion to adjourn from **Mr. Kirby**, seconded by **Mr. Rusher** and approved unanimously by the Committee. The meeting adjourned at 4:50 p.m.

Adjourn

Michael Redifer, Chairman

Date